

EAS BOARD MEETING

Monday, March 23 – Wednesday, March 25, 2015

Venue: Hochschule für Musik und Theater Rostock, Germany

Present: AV, GS, TD, IM, EK, BRP, MS, RG (only on Wednesday), JL, OK

Excused: SH, NK

Minute-Taker: Jaroslava Loydova – shortening by Isolde Malmberg

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1. Agenda Check (To Do's Last Board Meeting)

Everyone reported on the current state of the old to do list.

GS raised a concern about cooperation with Helbling. **GS will take care of communication with Helbling.**

2. Conference 2015

After an official welcome, AV thanked OK and IM for the perfect organisation of the conference, clear and well-structured communication.

Herbert Meier, one of the founding members of the EAS would be bestowed the HM during the anniversary celebration of Friday 27th March 2015. IM prepared the paper.

3. Board Elections

IM reported that OK and IM took care of the list of candidates and regulations about selecting candidates and about elections procedure. IM reported that all EAS members received an email two months prior to the conference about the elections. IM said that installation of the new board candidates would be next to the EAS table. All candidates will meet EAS conference participants next to the EAS table on Thursday 26th March 2015 at 1 p.m. CET.

GS said that it should be announced that anyone can meet the EAS board candidates anytime during the conference. TB said that he would announce new pieces of information about Twitter on Thursday, 26th March 2015.

Elections will be prepared by IM and AV and will take place during the General Meeting.

4. Meeting of the Editorial board

Present: AV, GS, TD, IM, MG (SH excused)

Discussion: AV commented that it should be clarified what an editorial board is. AV said that it is not clear if Sarah would stay on the board and that roles and tasks need to be divided. AV said that flexibility is needed and that a timeline of activities needs to be prepared.

MG commented that the status of a book is higher when it is peer reviewed.

IM added that it would be hard to get the European level of peer review. TB raised a question of blind peer review. GS has prepared a timeline.

MG raised a question how papers are selected. IM said that currently the host decides about the content.

IM said that we need to think about the timeline again.

GS raised a question about how we deal with authors who cannot come up with high standard articles. IM said that MS could be new member of the editorial board. MG said that Manfred should be included.

GS commented that it would be good to have close connection between the EAS board and the editorial board. AV said that there would be a chair who should ask SH if she would like to stay. AV continued that the editorial board should represent the standards of the EAS. He raised a question if the books meet what the EAS wants. There should be an advisory board who helps the editors with choosing the subject, good articles etc...

AV said that editors should consist of the host and one EAS board member.

MG asked if it should be a rule that the editorial board consists of EAS members. GS consented.

MG posed a questions if the European perspective is going to be kept.

TB said that the first three books have a short title that is why the next three books should have a short title as well. GS said that the title should be upon the responsibility of the editorial board, not editors. AV said that the cover should have only one title, long titles are terrible for quotations.

MG said that the European perspective is a very important part of the title, the editors should be able to make suggestions to the editorial board.

For book 6 a new form of peer-review is tried out:

1 peer review by one of the editors / one by one other author of the book. This also strengthens the connection between the single chapters.

These are the three books to be published currently:

- ✓ Every Learner Counts – Democracy and Inclusion: 4th volume
- ✓ International Cooperation: 5th volume
- ✓ Open Ears – Open Minds – Listening and Understanding Music: 6th volume

IM is asked to become Chair of Editorial board. **IM took over this task and will come back to the group with next steps.**

5. Website development

Tine Castelein is invited. AV thanked TC for all her work for the EAS.

Membership registration means that individuals have to fill in the google form and transfer the membership fee. The first problem is that there are some people who do not complete both steps. The second problem is that registered members do not get confirmation of their registration immediately.

The first solution is that both actions can be combined or only paypal might be used. TC said that replies should be automated. The second solution is that after having completed both steps, registered members should get a confirmation email with a welcome message and login details.

TB said that we should find a solution without human resources needed. At this point, registered members do not get login details.

TB suggested possible solutions to the situation:

- Step 1 – EAS membership check (membership could be combined with conference registration)
- Step 2 – conference registration
- Step 3 – payment completion

There should be kept some space for invoices, because people need different pieces of information on their invoices (an invoice is not a receipt!). TB suggested that invoices could be not automatically as well. GS commented that EAS membership should be required before conference registration.

TB said that conference organisers are responsible for payments; TB will include this in the conference agreement and communicate it with the future organisers. GS concluded that there need to be more steps made before making the final decisions. AV commented that RG should be informed about the new procedure as soon as possible, TB and GS will do that. TB suggested the deadline of 1st October 2015 for having the new system tested.

Website: GS said that national coordinators should be responsible for country sections and addend that it would be nice to have more space for conference promotion. AV said that the EAS website is static and that it should be more interactive. GS said that it would be nice to have interactive platforms included on the website (e.g. a twitter account).

GS said that the content should be more developed. EK addend that countries sections should be up-to-date and that NCs should be addressed in this matter. AV said that some pieces of information are out-of-date and should be moved to the archives. EK suggested that there should be something attractive and practical for music teachers.

AV concluded that a smaller group of professionals should decide about the website Who???

TB added that one EAS board member should be responsible for the website.

The following changes are decided – will be put in place by GS:

- Conferences should be a separate item in the menu, because there are a lot of pieces of information included,
- projects should go under activities and
- social media should be included;
- calendar should be kept because our members want to be visible on the EAS website.

6. Newsletter

MS thanks everyone who contributed to the newsletter.

Discussion about the content:

- MS wants the dialogue with the EAS board to continue. The content should reflect what contributors want to include.
- MS would like to keep the tradition of including the NCs or countries. MS said that language should not be the issue, NCs should not be afraid to join. GS added that in the next newsletter, new NCs should be included.
- MS will keep the book series as regular item. The last page should get pictures of

previous volumes.

- TB said that besides newsletters which are published twice a year, there are newsflashes which are sent to EAS members.
- EK suggested that two countries per newsletter should be included.
- GS suggested that more pictures should be included.

MS announced the deadline for the next issue being the end of September 2015.

TB said that a new layout should be worked on. **TB will foresee that Stefan ??? will work on the layout of the Newsletter.**

7. Preparation of the General Meeting

AV and IM have prepared the GM, the agenda is presented.
Roles for reporting are divided between the board members.

8. Special Focus Groups - SFGs

IM has steered the development of SFGs so far. IM welcomes MG to join the board meeting for this issue. IM reports that the two SFGs PriME and DiTiMe are already working and there are pieces of information on the website at disposal. IM said that SFG in EAS show a bottom up and top down strategy. PriME group – started last year. DiTiMe and PriME have symposia during the 23rd EAS conference.

New SFGs are thinking about being formed:

- LOP (Learning Outcomes Platform),
- ICLMV,
- Inclusion and
- Music Teacher Training

IM said that the question is if there are enough people interested in these topics. Rules for SFGs posted on the EAS website: SFG members must be EAS members, there should be coordinators and the SFG should report to the EAS board on current state of affairs and recent development / progress.

IM points out the importance to highlight the contribution that EAS offers: infrastructure, newsletters and webspace. IM said that the question is how many SFGs can there be and how independent they should be (content preparation etc...).

AV said that it should be made clear what topics should be addressed / included. AV said that he likes the first two groups (PriME and DiTiMe).

MG said that DiTiMe is going to have a symposium which would give them some time to talk about expert areas. AV said that SFGs should last for a longer time, they should assure

sustainability. IM commented that there should be experts capable of coordinating the group.

IM said that SFGs are about sharing literature, publishing books, having exchange etc

AV stated that in the application form (CfP at Conferences), there could be one item inserted: Is your paper connected to some of the SFGs topics? IM said that there should be a core interest group who should take care of the sustainability of the group.

TB suggested that a nice way to start discussions are open blogs. TB said that blogs should be fed with content and they should be content-related. TB added that blogs could start as private ones and develop to open or public ones.

AV concluded that SFGs are allowed and encouraged to continue with their work.

IM will report about the possibility of SFGs at the NC meeting.

9. Youth and Students

BRP – current situation concerning the choosing of the youth delegates was successful.

Discussion on the question – the role of the student delegate in the board?

Decision:

Student delegate will be invited to the board meeting and to the planning of the SF. Who???

JL: presentation - SFG Youth – slides

Discussion: questions – overlapping with the SF and DSF, young professionals? How to integrate former SF delegates?

Decision – Suggestion for the new board and new president – to activate the youth group – they decide the coordinator and the board can co-opt the coordinator to the board.

(specially from these places where we have board meetings and conferences).

Student delegate from the Lithuania will be invited to the last board meeting on Saturday in Rostock. Who???

10. NC's and National Associations

We decided to accept the following new NCs:

- Naomi Maczelka / Hungary
- Lorraine O`Connell / Ireland
- Sada Kastriot / Kosovo
- GS is informing them with e-mail about the new status (CC to the board)

We agree to the proposal of Nesrin for the co-ordination for turkey with Sezen Özeke

- EK writes to NK that we agree on the proposal

Belgium: TB will ask Jeroen Vanesser and Herbert Meyer to decide till end of the conference 2015 about the NC.

NC-Agreements:

- We decided to harmonize the duration / period of NC-functions some time ago to four years
- All agreements will end in 2017

Lively Discussion about the idea to shorten the period to two years with different perspectives...

- All new agreements will also end in 2017.
- For now we use the current versions of the NC-agreements
- TB will collect the documents and prepare the new contracts
- The discussion about the duration of the period will be forwarded.

NC-Meeting:

- Information about the planning
- agreement on the proposal to build geographical groups and coordinators for the newsletter
- short report on the preparation of the NC-symposion

11. Ideas for the Future

AV asked IM, BP, EK, OK and JL for their personal thoughts, pieces of advice to the new EAS board, experiences and ideas for improvement.

12. EAS Conference 2016

RG has started with the report on the state of progress in relation to the new conference in Vilnius. RG reported that the organising team started with their work a month ago (February 2015). In the team, there are students involved, including one person who was born in the US.

AV said that it is important that delegates do not travel all the time from one institution to another.

TB said that it is important to make an agreement with one of the institutions: Klaipeda, Vilnius or the teaching institution. AV said that the financial part should be clear from the beginning. TB said that the agreement should be signed before advertising the conference. It should be the priority at this moment. RG promised that during the next weeks, she would make a proposal. The agreement should be ready at the end of April.

TB promised to send this year's agreement to GS who is going to adapt it.

RG suggested that there should be a reduced conference fee for teachers. There should be translations to Lithuanian at disposal.

TB said that the early bird reminder should be sent in December 2015, in February 2016 the last

reminder about registration should be sent and the conference schedule should follow. **RG will foresee that.**

13. Learning Outcomes Brochure

AV raised a concern about the learning outcomes brochure; there is a question if this document should be re-printed. AV said that he would make a proposal to IM. TB said that 300 new copies would be possible; 500 EUR paid by the EAS and 500 EUR paid by the University of Vienna. AV added that it should be in the pdf format and that the document is at disposal in 5/6 European languages. It was unanimously agreed that the document should be disseminated in the pdf format. GS said that the document should be visible and promoted on the EAS website.

14. Future conferences – AV, GS

AV continued that the new host should be involved in cooperation with the EAS board 1.5 years before the event.

AV welcomed Anne Hameister and Linus Ellström, two student delegates who were co-opted to the EAS board. AV said that new student delegates who will be in Vilnius should be co-opted. GS said that one SF participant should be chosen to help with the next conference. Student delegates could be part of the first board meeting of the new board.

AV raised the issue of future conferences which will be held in Vilnius and Salzburg. GS said that Monika will hold the conference in Salzburg the week after Easter in 2017 (April 19-22). GS said that the new topic for 2017 could be about music pedagogy combined with concert halls – cooperation with cultural institutions in general. TB suggested another topic: interdisciplinary approach to ME. **GS will contact Monika about the theme of the EAS conference in Salzburg in 2017.**

AV said that the RiMe (Research in Music Education) conference in Exeter might overlap with our conference; **SH or MS should be asked about the exact dates (AV will send the email).**

AV said that in 2018, the EAS conference could be held in Bristol; MG should be asked as soon as possible; **GS will ask MG.** GS said that MS will move to Bath, there could be some new cooperation established.

AV said that after Bristol is settled, José should be asked to hold a conference in Spain in 2019. **GS will contact JR for the 2019 EAS conference.**

15. Cooperation with other Music Organisations

AV reported on the current state of cooperation with EMU and AEC. AV was talking about a joint project and the fact that only AEC's proposal has been accepted for funding. One part of the application form was about quality assurance, focusing on audience development. In each organisation (EAS, EMU, AEC) there are two people responsible for this expert area. TB and AV are involved from the EAS side. They will meet other project partners twice a year. The project will

terminate in a two-years-time. There will be a steering committee who will think about possibilities for future cooperation. During this conference, AEC will give a seminar. AV said that there is an agreement which was signed last year about mutual cooperation. AV said that involved organisations should invite the partners to their conferences free of charge. AV reported that during the EAS conference, the first joint meeting was scheduled. AV said that the EAS has committed to this plan and is ready to fulfill the duties following from the agreement.

AV said that in the Hague, the idea of bringing national associations together was brought up. NCs should be involved as well. AV said that NCs should give links to national associations connected to ME withing the countries section on the EAS website.

AV said that he can see a possible solutions in national associations meeting in Vilnius. They should be informed about the benefits of joining the EAS. **TB should receive flyers with an invitation and NCs should sign the letter.**

EK said that money is the main issue in membership. AV said that the issue in question is that some associations are not open to cooperation. TB commented that it is important to promote who we are and what we can offer to national associations. AV said that there is a great benefit for the EAS as well – national associations are good for content and for EU grants as well.

TB said that at this moment, it is important to send the letter to national associations. TB continued that EAS fees compared to other music organisations are low. TB said that GS and TB are responsible for packages to be delivered to national associations. EK said that there are countries with more than 20 national associations. **EK and GS will ask NCs to provide contacts for national associations, NCs will be given a deadline in a two-weeks time. EK will collect the data (links, names) from the website.**

TB said that NCs should be able to provide some contact information already during the NCs meeting. EK suggested the deadline of 15th April 2015.

16. Cooperation with ISME

TB said that Lee Higgins and Margaret will be in Rostock this year. AV said that two of EAS previous board members were involved in ISME. TB added that ISME has resources to pay people for their work.

JL suggested that cooperation with the YPFG of the ISME should be communicated for the next EAS conference. TB added that communication with ISME should be better. TB added that in ISME, the board relies on the office. AV commented that representation should be on the same level from both organisations. EL expressed his wish to incorporate more young people into EAS board work.