

Agenda

Place: Royal Conservatoire, Juliana van Stolberglaan 1

Tel +31 70 3151515 or +31 70 3151450 (office), the same room as last time **M205** (second floor)

Tuesday, 17th of April

Welcome **17.00**

AV

Visiting the Student Forum **17.10**

BR, MG, Imre, Kilian

Check of Agenda **17.40**

AV, IM + Board

Are there things we should change or move? Is anything missing?

Reports/Current preparations for ... **17.50**

Doctoral Student Forum

MS

NC meeting

EK, AV

- Plan of the meeting
- Expected results
- Time table, next steps
- New NC's of further countries?

National Associations meeting

SH, AV

Project space


IM

Explanation of the conference program and other issues

AV

Preparation of the meeting with Jeremy Cox (Wednesday noon)

AV + all

Dinner at the institute and afterwards drink together at a bar		19.00
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Wednesday, 18th of April

Culture Fund I	09.00
<i>AV, GS, IM, TdB</i>	
• Individual statements of each board member on the bid	45 ‘
• Discussion on advantages/problems/calculations and content questions Roles and tasks of persons/ board members - effective working (in case we get the bid/ in case not): do we need clearer agreements on tasks?	60’

Coffee break

Culture Fund II	11.15
<i>all</i>	
• If necessary: further information	
• Time-plan	
• Decision on working packages	
• Formulation of working packages(activities) in pairs	

Lunch **13.00**

Sandwiches brought in

During this lunch Jeremy Cox of AEC is visiting us and there will be talks about cooperation EAS/AEC

EAS General Meeting /Membership issues/inner policy	14.30
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Planning of statements/reports of all board members 20'

AV, all

New regulations 15'

AV, IM

Institutional membership 25'

TdB, AV

Elections next year

- We should think thoroughly about the next board since board members have to decide in the next months (soon) about their position and the consequences.
- Involvement of all board members
- Do we need a voting system in case we have more nominations than places in the board?
- How can we include/reach interested new people??

EAS-Conference Concept

- To what extent the host and EAS are responsible for the concept of Conferences / review board etc.
- Handbook *GK*

Coffee break 15.45-16.15

Publications

- Book series
- Editors
- Payment
- Responsibility
- Negotiations with the Conference host
- Where do we show all these thoughts? (Important when submitting papers or when thinking about hosting a conference)

EAS policy towards NCs

- Visibility on the website etc.

EAS-Newsletter

- Content
- How often?
- Means of benefit for members/institutional members...
- Who takes over the responsibility

- Preparation of articles of board members
- layout

End of the meeting **18.30**

Dinner at 19.30 at a restaurant in Den Haag

Thursday, 19th of April

Website /Social Media/Conference Web 2013 **09.00**

GS, KB, NK, TdB

- Social Media experiences
- Current Website issues
- NC-area is still to be developed!!
- EAS Archive - where should we collect old documents?
- How far do we go back with minutes on our website?

Coffee break “on the fly”...

Future Activities

ISME Thessaloniki - EAS activities 20'

Cooperation EAS + NAMM 15'

Short interim finance report TdB 10'

Conference 2013 TdB including a short information about the decided website structure in the conference section (Thomas) 20'

Future Conferences (Cyprus, others) 10'

Timetable / To-do-lists after this meeting

End **12.00**

→ (NC meeting 13.30-16.00)